

**Item 14**

**FORWARD PLAN FOR THE SURREY HEATH LOCAL  
COMMITTEE.**

**SURREY COUNTY COUNCIL'S  
LOCAL COMMITTEE IN SURREY HEATH.**

**18<sup>th</sup> March 2004**

**KEY ISSUE:**

The report lists the proposed reports to be presented at Surrey Heath Local Committee up until January 2004, and proposed meeting dates for 2005.

**OFFICER RECOMMENDATIONS:**

**That the Local Committee in Surrey Heath**

- 1. approves the forward plan of committee reports and suggests any additions**
- 2. agrees meeting dates in June and July 2005.**

**ANALYSIS AND COMMENTARY**

**Committee Dates**

1. The green printed County Hall diary for 04 / 05 will run from September 2004 until July 2005. Dates for inclusion in the diary need to be sent to County Hall by April 2004.
2. The Local Committee has already agreed dates up until March 2005. In order to ensure that the full list of dates for the Surrey Heath Local Committee can be included in the diary, it is necessary to agree dates for June and July 2005. The following dates are suggested.

Date	Venue
2 <sup>nd</sup> June 2005	To be confirmed
21 <sup>st</sup> July 2005	To be confirmed

### **Existing Dates**

3. Members agreed the following dates in November 2003:

Date	Venue
29 <sup>th</sup> April 2004	Kings International College, Camberley
10 <sup>th</sup> June 2004	Mytchett Community Centre
22 <sup>nd</sup> July 2004	Windlesham, St John's Link
23 <sup>rd</sup> September 2004	Bisley, venue to be confirmed
28 <sup>th</sup> October 2004	Kings International College, Camberley
2 <sup>nd</sup> December 2004	Chobham Parish Pavilion
27 <sup>th</sup> January 2005	Old Dean, Camberley, venue to be confirmed
10 <sup>th</sup> March 2005	Camberley, venue to be confirmed

### **Forward Plan**

4. In order to plan the work and manage the workload of the Surrey Heath Local Committee a forward plan has been produced. See Annex.
5. The forward plan of reports was drafted in conjunction with the Chief Executive's Office and with Service Managers.

### **CONSULTATION**

Not Applicable.

### **FINANCIAL IMPLICATIONS**

None.

### **SUSTAINABLE DEVELOPMENT IMPLICATIONS**

None.

### **CRIME & DISORDER IMPLICATIONS**

Care will be taken to ensure that any venues used have good outside lighting and preferably their own car park. The forward plan lists the Community Safety Annual report for June 2004.

### **EQUALITIES IMPLICATIONS**

Care will be taken to ensure that any venues used will be accessible to all members of the public.

### **CONCLUSION AND REASONS FOR RECOMMENDATIONS**

An agreed forward plan would be beneficial to the effective execution of the business of the Surrey Heath Local Committee.

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**BACKGROUND PAPERS:** None.

## Annex - Forward programme for the Surrey Heath Local Committee.

Date	Report
<b>29<sup>th</sup> April 04</b>	Local Committee Annual report and forward plan
	Corporate plan – committee to provide a steer on what it would like to see in SCC Corporate Plan 2005/06. To report on local context and performance, targets, local pressures
	Annual report on planning service performance
	Report on area profile in relation to key needs indicators, e.g. deprivation from Planning and development
	Report on highways maintenance will occur annually around May. Timing will be agreed with the local LTD
<b>10<sup>th</sup> June 04</b>	Community Safety annual report
	Finalise the committee's advice to the Executive on the Corporate Plan
	Annual report on performance from Emergency Planning
	Influencing future plans for Fire and Rescue
	Annual report from Trading Standards.
<b>22<sup>nd</sup> July 04</b>	Comprehensive report on waste
	Consultation on municipal waste strategy
	Local Democracy Week.
	Local Committee feedback
<b>23<sup>rd</sup> September 04</b>	Annual report on progress for LTP and local capital programme
	Annual report on Library Service in the area for 2004/05 with Annual Library Performance Statement attached
<b>28<sup>th</sup> October 04</b>	Local Committee Annual Plan quarterly report
	Finalise the Committee's advice to the Executive on the County Council's Corporate Plan for 05 / 06
	Children's Services annual report on: Best value/audit commission indicators Service activity for 2004/05 Performance assessment framework position statement Early Years service report on provision
	Annual report from the Youth Development Service
	Annual report on Self Reliance
<b>2<sup>nd</sup> December 04</b>	Annual report for the area on all adults and community care services information
<b>27<sup>th</sup> January 2005</b>	Adult and Community Learning academic year annual report and opportunity to influence Adult Learning Plan
	Publicity Plan for 2005 / 06
	Local Committee Annual Plan quarterly report
	Annual report on self reliance